**Friarwood Surgery P.P.G. Meeting 27th October 2015**

**Present:** Kevin Duggan - (Practice Manager), Dr David Kirby (G.P). John Nye (Chair) Brian Chappell, Betty Briddon, Sonia Atkin, Jeff Allinson, Ann Jones, Ann Hill, Barbara Brown, Ian Brown, Ian Thompson, Sarah Moses (Guest speaker)

**Apologies:** Mike Skidmore, Janet Hardisty

1. **Introduction –** Chair thanked all for attending and introduced our guest speaker Sarah Moses.
2. **Guest Speaker –** The group introduced themselves to Sarah (SM) who likewise explained who she was and why she was in attendance (at the invite of the KD the practice manager). SM explained her background and showed the group the children’s first aid storybook she had developed and published. SM explained that she hoped the book would help give young children the life skills that could help save lives. SM also showed the group the resource pack she had developed with her business partner that had been delivered in some local schools in the Barnsley area. SM explained that she had been invited by our ANP Michelle Nash (MN) to meet KD to discuss further development of the book. At the meeting KD & MN had suggested adding NHS type themes to the book to get messages out to children and parents about A/E attendance (i.e. choose well). It was agreed that this would be a worthwhile development so KD asked SM to attend the PPG meeting to discuss with the group. The group were asked if they thought it was a good idea and all agreed it was something that we should help develop. JA & IB both said they would look to ask schools they were involved with would be interested in the book and resource pack. Various question were asked by the group and the general consensus that this was this was an interesting project to get involved in to help develop the book to benefit and educate young children.
3. **Minutes of last meeting** - JN asked if the Sept minutes were a true reflection of the meeting. This was approved by JA and seconded by SA.
4. **Practice Updates –** KD updated the group of the surgery’s involvement in forming a ‘federation’ with other practices in the local area. The federation was close to being formally agreed and KD will update with further details when this has happened. KD told the group the practice currently had a new 3rd Year Med Student and a new Nurse Student as well as the two Physicians Associates (PA’s) and a GP registrar (who is going on maternity leave shortly).
5. **CQC Inspection feedback –** KD told the group that he had not heard anything from the CQC since the inspection day 24th Sept, so no report had been received yet.
6. **Open Day** – JN gave feedback that the Open day was a mixed bag of opinions, success from Lynne from the Self-Management team and an ineffective afternoon from the meds optimisation team. JN commented that in hindsight in was put together very quickly and we should have advertised it better. JN to seek suggestions from Middlestown to see what they do to make the open days successful.
7. **AOB –** It was noted the new Breast Feeding room should be re-signed as a Mother & Baby room (KD to change the sign). IT asked if it was ok to help other patients to book their appointments on line as he found this slightly unethical. DK answered that he should suggest that patients ask their won relatives to do this instead of IT.

1. Meeting was closed at 8pm

The next meeting will be on Tuesday 27th October 2015.